



## ADVISORY BOARD MEETING MINUTES

September 23, 2021

In-Person Meeting

Board members attending: Mark Hudson (Chair), Robin ~~Brackett~~Hamrick, Nicole Neals, Nia Pitts (virtually), Michelle Garey (virtually). Not in attendance: Elaine Conz, Miranda Hyland, Commissioner Doug Bridges.

Others attending: Wright Adams (Library Director), Sarah Edmonds, Sam Woolhiser.

Mr. Hudson called the meeting to order at 2:45 p.m. It was mentioned that in the future, a reminder email will be sent to Board members one week prior to the scheduled Board meeting. The approval of the minutes was pending due to the absence of a quorum. Mr. Hudson recommended for approval pending presence by a quorum. Mr. ~~Brackett~~Hamrick made a motion, and Ms. Neals seconded. At 2:52 p.m., Ms. Garey joined the meeting virtually and completed the quorum.

Old business: Mr. Hudson informed the group that the County Commissioners approved the Board's ~~recommended Bylaws~~bylaw changes at their last meeting. The board now has 9 members, including 2 new members (Ms. Neals and Ms. Pitts), and there is a 10th spot available. The Board needs to select officers (Chair, Vice Chair, and Secretary) at the next meeting, December 16. These officers will take office January 1, 2022, and the next meeting after that will be February, 2022.

Director's report: Mr. Adams told the Board that the library is making great progress with the new Makerspace. Equipment will be moved in soon, programming will begin in October, and we will host a launch in November where the Board, Friends, and community members will be invited.

The library is applying for a grant to purchase a bookmobile. The library currently has a van that is used for Outreach Services, but the library hopes to better serve other parts of Cleveland County. The grant request letter is due by November 1, 2021. The library hopes for support from the community including offering visit sites and sponsorships. Mr. Adams asks that the Board assist in reaching out to the community for this support. Purchasing and designing the bookmobile will be a year-long process. Mr. Hudson suggested that the library host a virtual informational meeting in October to discuss this more in-depth, since the Board will not meet again until December. Ms. Neals suggested that a financial snapshot be emailed to the Board. Mr. Adams stated that he and Ms. Woolhiser will be working with the bookmobile company (Matthews) over the next 6 months. The requested grant is awarded in June, 2022, then the library will have a year from then to complete the process.

Mr. Adams informed the group of an upcoming county-wide project in early fall 2022 called "Cleveland Reads Together" where the community selects a book from a list of 4-5 options, and the library would

offer various programming at every age range. The library hopes to partner with Cleveland County schools and other community institutions, and asks for the Board's support in this.

Library magazine: Mr. Adams highlighted the new issue of the library magazine. Ms. Garey stated that the magazine looks good but needs to be easier to access on the library website, which Mr. Adams said was being changed and there should now be a direct link on the first page of the website.

Strategic Plan: Mr. Adams mentioned the new Strategic Plan and asked if any members of the Board have any suggestions to let Mr. Hudson know. Mr. Hudson suggested Mr. Adams email an electronic copy to all Board members not in attendance.

Library Staff Development Day: Mr. Adams invited any Board members to join us December 9 from 8:30 a.m. - 10:00 a.m. for the introductory session of the library's Staff Development Day, and at 4:00 p.m. for staff awards.

Ms. Edmonds (Adult Services Manager) updated the Board on Summer Reading Program numbers and upcoming programs. She announced that the library will launch the Seed Library in partnership with the NC Cooperative Extension and Steps to Health in early November. She distributed calendars with events for all ages and noted that a full calendar is also available on the library's website. Ms. Neals suggested marketing around the community and offered to take calendars to local businesses uptown.

Ms. Woolhiser (Outreach Services Manager) reported on behalf of Ms. Meghan Blackburn (Tech Services Manager) that the library is continuing to weed -out books older than 10 years or in bad condition. The library is working towards starting the process of partnering with the Ruby Hunt YMCA library in Boiling Springs. There are several upcoming outreach programs at the Shelby City Park, Holly Oak Park, and the Cleveland County mall. Another homebound patron has been added to the outreach rotation, and one daycare has requested a story time.

Mr. Hudson concluded the meeting at 3:33 p.m.

Respectfully submitted,

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Sarah Edmonds, Adult Services Manager

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Mark Alan Hudson, Board Chairman